

Officer Spouse's Club Ways & Means Consignment Agreement

1. Consignments will be accepted by appointment with a member of the Officers Spouse's Club (OSC) Ways and Means Committee. The Ways and Means Committee reserves the right to limit the type and number of items to be consigned. Consigned items should be West Point, Army, Military, or Patriotic in nature and/or coloration, unless approved by the Ways and Means Committee. Items may be rejected if the committee determines that they duplicate currently stocked merchandise, do not meet our guidelines, or exceed space limitations. The consignor is responsible for adherence to all applicable copyright laws.
2. The consignor will provide a detailed list of all items to be consigned on the Consignment Inventory Sheet provided by the Ways and Means Committee. Each item must be listed individually. The consignor will set the retail price for each item. The consignor will receive 70% of the sale price, and the OSC will retain 30%.
3. The consignor agrees that consigned merchandise will remain in the OSC Inventory for a minimum of one full calendar month, after the month consigned (e.g., merchandise consigned on September 15 will remain until at least October 31.) If an item has not sold within that time period, the consignor may, after consultation with the Ways and Means Committee, reduce the price or withdraw the item. After an additional calendar month (November 30 in the example above), the Ways and Means Committee may request withdrawal of the item. Any item not picked up within 30 days (December 30 above) of such a request will become the property of the Ways and Means Committee. Should the Ways and Means committee request withdrawal of any item(s), the consignor will have the option of picking the said item(s) up from the OSC Chairperson or having the item(s) returned to them via U.S. mail at the consignor's expense.
4. The consignor may grant the Ways and Means Committee permission to transport consigned merchandise to sale events.
5. Payment for items sold will be mailed on the 10th of the month for items that were sold the previous month. (Payment for items sold in September will be made in October.) Payments due of less than \$10.00 will be held an additional month or until all consigned merchandise has been sold or withdrawn. Checks must be cashed within 60 days of the date issued.
6. All items are consigned completely at the consignor's risk. The OSC and Ways and Means Committee either collectively or individually are not responsible for loss by fire, flood, theft, malicious acts, acts of war, or accidental damage.
7. The Ways and Means Committee will maintain a sales log on the Consignment Inventory Sheet which may be reviewed by the consignor at our monthly luncheons or by appointment with the Ways and Means Committee.

I HAVE READ AND AGREE TO ALL THE TERMS STATED ABOVE

SIGNED _____ DATE _____

CONSIGNOR'S NAME (printed) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ EMAIL _____

I give the Ways and Means Committee permission to transport my consigned items to sales events. _____ YES _____ NO

I live on Fort Drum and my home-based business is registered with the Office of the Garrison Commander. _____ YES _____ NO

I have a license from the Collegiate Licensing Company to use West Point-related copyrighted and trademark-protected images. _____ YES _____ NO